



East Routt Library District

APPLICATION FOR EMPLOYMENT

Name _____ Date _____

Desired Position _____

Mailing Address _____

Telephone _____ E Mail _____ Social Security Number _____

Addresses where you have lived for the past two years _____

EDUCATION

Did you graduate from High School or earn a GED? yes/no: _____

College:

School/Location _____

Major _____ Minor _____ Degree _____

School/Location _____

Major _____ Minor _____ Degree _____

Other Training _____

In addition to your work history, are there other skills, qualifications or experiences we should consider?

Do you have a physical or medical condition which would limit your capacity in this position?

Yes/No _____ If yes, please describe the condition and explain the work limitations.

EMPLOYMENT HISTORY (please start with most recent employer)

Employer _____ Dates Employed _____

Address _____

Telephone _____ Supervisor's name _____

(continued on back)

Responsibilities _____

Reason for leaving _____

May we contact? Yes/No _____

Employer _____ Dates Employed _____

Address _____

Telephone _____ Supervisor's name _____

Responsibilities _____

Reason for leaving _____

May we contact? Yes/No _____

Employer _____ Dates Employed _____

Address _____

Telephone _____ Supervisor's name _____

Responsibilities _____

Reason for leaving _____

May we contact? Yes/No _____

Attach additional employment information if necessary.

REFERENCES

List two employment references.

Name _____ Phone _____ Address _____

Name _____ Phone _____ Address _____

I CERTIFY THAT ALL OF THE INFORMATION THAT I HAVE PROVIDED ON THIS APPLICATION IS TRUE, COMPLETE AND ACCURATE. I FURTHER UNDERSTAND THAT THE LIBRARY WILL CONDUCT CHILD ABUSE SCREENING/BACKGROUND CHECK AS A CONDITION OF EMPLOYMENT.

Signature _____ Date _____