## **Public Internet Use Policy Bud Werner Memorial Library**

The Bud Werner Memorial Library (Library) is committed to providing free and equal access to library resources and information through both physical and virtual materials, and technology including electronic resources, services, networks and computer access in order to meet the informational needs and interests of patrons.

## **Library Responsibility**

The Bud Werner Memorial Library does not monitor and has no control over information accessed through the Internet and is responsible only for the information that is provided on its home page. As with all other library materials, children's access to the Internet is the sole responsibility of the child's parent or guardian subject to the policies set forth below.

Library staff shall develop such rules and procedures as are necessary to ensure fair and reasonable use of Internet and public computing resources.

The Bud Werner Memorial Library assumes no liability for any loss or damage to user's devices, data, or media; personal damage or injury incurred as a result of using the Library's Internet resources.

The Library follows state and federal laws regarding privacy of user's records and information. When a computer session is ended, all information about the session is ordinarily deleted. As part of its regular practice, the Library does not retrieve any information including websites visited, passwords, credit card numbers or any other information a user has entered. At the end of each business day, all computer use and reservation records are normally erased. The Library will release records, including those related to Internet usage, only as required by law.

Users are advised to exercise caution when providing personal identification and financial information via Library networks

## **Internet Filtering**

Public computers connected to the Internet are filtered to screen images that are obscene, pornographic, sexually explicit or otherwise harmful to minors in accordance with the Federal Children's Internet Protection Act (CIPA) and the Colorado's Internet Protection in Public Libraries Act.

No filtering software is 100% accurate. Filters may falsely block material that is appropriate in a

public library setting or they may fail to block access to illegal or objectionable material. The Library does not assume any responsibility for the accuracy of its Internet filters.

Adults age 17 years and older may request that staff disable the filtering software during their Internet session.

**Prohibited use** of Library technology and networks includes, but is not limited to the following:

- Using the Library's electronic resources for illegal or criminal activity.
- Using computer devices to display, transmit or disseminate obscene materials.
- Using the Internet to transmit threatening or harassing materials.
- Unauthorized disclosure, use and dissemination of personal information regarding minors.
- Attempting to alter or damage computer equipment, software configurations, files, or computer networks belonging to the Library.
- Installing software on computer devices or running programs that have not been installed by the Library.
- Connecting computer peripheral devices, also known as an input/output devices, not already supplied by the Library. These would include, but are not limited to, gaming consoles, scanners, monitors, mice and printers. Users may, however, attach a flash memory drive to use the Library's printing and word processing services.
- Violating copyright laws or software license agreements.

Library workstations are in public areas. If what you view or print interferes with the use and enjoyment of the library by others, your computer privileges and/or library privileges may be revoked.

Violation of these policies will result in loss of computer privileges and/ or library privileges.

ADOPTED by the East Routt Library District Board of Trustees on February 27, 2019.